



San Francisco Public Library

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of MAY 19, 2022

The San Francisco Public Library Commission held a regular meeting on **MAY 19, 2022** virtually and at the Koret Auditorium, Main Library pursuant to Government Code Section 54953 (e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation

The regular meeting of the San Francisco Library Commission was called to order at **4:30 PM**

Commissioners Present: Wolf, Huang, Ono, Mall, Wardell Ghirarduzzi, López, and Bolander.

AGENDA ITEM NO. 1 FINDINGS TO ALLOW TELECONFERENCED MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953(e)

Explanatory Document: [Findings Resolution](#)

Public Comment

Peter Warfield, Executive Director of Library Users Association said that he was told it is up to us as a health matter if we want to wear a mask or not. He expressed concern that if any or all the Commission are in a situation where they don't have the ability to attend in person that the Library Commission could have its entire meeting remotely.

Motion: By Commissioner **Wardell Ghirarduzzi**, seconded by Vice President **Huang** to Adopt the Resolution of Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953 (e).

Action: AYES 7-0 (Wolf, Huang, Ono, Mall, Wardell Ghirarduzzi, Lopez and Bolander)

AGENDA ITEM NO. 2 GENERAL PUBLIC COMMENT

General Public Comment

Glenn Rogers, Landscape Architect said the proposed Ocean View Branch Library location is very dangerous for children and to build there is very problematic.

Peter Warfield said why he gives his contact information and expressed concern with the Library using Facebook and the increasing electronizing (sic) of Library materials that limits the access to people without computers.

AGENDA ITEM NO. 3 RACIAL EQUITY ACTION PLAN PROGRESS REPORT

Naomi Jelks, Racial Equity Manager, gave a progress report on the Library's Racial Equity Action Plan (REAP). Jelks gave updates on the seven sections of the REAP, which includes hiring, retention and promotion, discipline and separation, diverse and equitable leadership and management, mobility and professional development, organizational culture of inclusion and belonging and Boards and Commissions.

Explanatory Documents: [REAP Progress Report Presentation](#); and [Departmental Racial Equity Progress Report](#)

Public Comment

Peter Warfield said this seemed like pretty thin soup and there were no page numbers. He asked what the progress has been since 2018.

Commission Discussion

Commissioner Mall asked about DEI mandatory Questions.

Naomi Jelks said the interview panels are set up so there is anywhere between five and seven questions to ascertain the comfort level of applicants working in diverse environments.

Vice President Huang asked about the Organizational Culture of Inclusion and Belonging BIPOC affinity group meetings.

Jelks responded that the feedback they've gotten from BIPOC Staff is wanting to have a safe space where they can discuss concerns, be in community with one another and support staff.

Commissioner Wardell Ghirarduzzi asked Naomi Jelks for her feedback on the Racial Equity Manager role.

Jelks said the transition of the work from the Committee to the individual role that there is a lot to digest and the Committee is passing the baton but will remain a resource.

Commissioner Lopez asked about mobility and professional development.

Jelks said that the training the city offers and the more specialized programs that the Library develops are very good.

City Librarian Michael Lambert added that the Library is in the process of hiring a person who will be dedicated to training and internal curriculum development.

Commissioner Bolander asked if there were any conclusions regarding discipline and separation.

Jelks responded that there is a lot of data they have collected that still needs further analysis and will come back with it to the Commission.

Commissioner Ono congratulated Naomi Jelks on her new role and said the Library started this work before the

City did and she thanked everyone involved in the Racial Equity work.

President Wolf said they looked forward to ongoing updates about the Library's progress and the Commission is here to support Naomi and the work.

AGENDA ITEM NO. 4 CITY LIBRARIAN'S REPORT

Iliana Palou, Development Coordinator, presented Asian America, Native Hawaiian, and Pacific Islander Heritage Month programs. Palou spoke about the many featured artists and books celebrating the month and about the partnership with SFUSD Libraries and New York Public Library for a bi-coastal book club.

Jason Hill, Early Learning Coordinator, presented Día de Los Ninos Día de Los Libros. Hill said it was the first time they've been together since 2019. There were 550 participants of all ages and gave away more than 1000 Spanish bilingual books.

Michael Lambert spoke about the promotion of Rebecca Alcala-Veraflor to the position of Chief of Branches.

Rebecca Alcala-Veraflor said she was excited to be in the position and presenting to the Commission all the great things happening in the Branches.

Explanatory Documents: [Weaving Stories: Asian American, Native Hawaiian and Pacific Islander Heritage Month Presentation](#); [Dia de los Ninos, Dia de los Libros Presentation](#); and [Personnel Announcements](#)

Public Comment

Peter Warfield said he did not know what Rebecca's Roost was or what she was pointing at. He said he is always glad to hear about programs when they have to do with books and asked for a subject reading list. He said most of the programs that were mentioned are virtual and that means some people are not able to attend.

Commission Discussion

Commissioner Ono thanked Iliana for the presentation and appreciated seeing new faces present to the Commission. Ono said the New York/ San Francisco Libraries collaboration was great and commended staff for coming up with the idea and hopes to see collaborations like that more often.

Commissioner Wardell Ghirarduzzi said the quality and breadth of the Asian America, Native Hawaiian, and Pacific Islander Heritage Month Celebration month is outstanding.

President Wolf thanked the presenters and said these presentations show the deep range and breadth of the programs and highlight the extraordinary efforts everyone brings to their work. Wolf said that it is evident the Library is committed to promoting from within, because they heard about three promotions.

Commissioner Lopez thanked the presenters. She said she is excited the Library is incorporating other ways of learning and libraries are not what people traditionally think they are, there is much more and people can learn through different venues represented in different ways. Lopez said she attended the Día de Los Ninos and Día de Los Libros event and it was amazing.

AGENDA ITEM NO. 5 APPROVAL OF MINUTES – APRIL 21, 2022

Public Comment

Peter Warfield made comments about his previous comments in the April minutes.

Commission Discussion

Motion: By Vice President **HUANG**, seconded by Commissioner **LOPEZ** to approve the [APRIL 21, 2022 Minutes](#).

Action: AYES 7-0 (Wolf, Huang, Ono, Mall, Wardell Ghirarduzzi, Lopez and Bolander)

AGENDA ITEM NO. 6 ADJOURNMENT OF THE MAY 19, 2022 COMMISSION MEETING in honor of Dr. Raye Richardson and Sarita Charitar

City Librarian Lambert spoke about former SFPL Commissioner Dr. Raye Richardson and former SFPL staff member Sarita Charitar.

Explanatory Documents: [Dr. Raye Richardson Obituary](#) and [Sarita Charitar Remembrance](#)

Public Comment

Peter Warfield said he supports closing in honor of the Dr. Raye Richardson and Sarita Charitar and asked the Commission to consider adding an agenda item to discuss future commission items.

Commission Discussion

Motion: By Commissioner **MALL**, seconded by Commissioner **WARDELL GHIRARDUZZI** to adjourn in honor of Dr. Raye Richardson and Sarita Charitar.

Action: AYES 7-0 (Wolf, Huang, Ono, Mall, Wardell Ghirarduzzi, Lopez and Bolander)

The meeting adjourned at 6:11 PM

Margot Shaub - Commission Affairs Analyst

Please note: These are draft minutes subject to revision by the San Francisco Public Library Commission. Copies of the minutes and handouts are available in the office of the Library Commission Affairs Analyst, 6th floor, Main Library, 100 Larking Street, San Francisco, CA 94102-4733.

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the Commission Liaison Affairs Analyst/Custodian of Records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library Commission webpage: sfpl.org/library-commission/public-notices/agendas. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to Library Commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).