



San Francisco Public Library

MINUTES
Council of Neighborhood Libraries
May 23, 2024 4:00 p.m.
CALL TO ORDER

Meeting Location: Zoom Virtual Meeting

Facilitator: Rebecca Alcalá-Veraflor

CNL Members			
A.J. Cave (ANZ)	x	Edna James (OVI)	
Toni Hines (BAY)		Nicky Trasvina (OVI)	x
Katherine Hsieh (CHI)	x	Johanna Lopez Miyaki (OVI)	
Lena Yu (CHI)		Chuck Moody (ORT)	x
Penni Wisner (EVA)	x	Marcia Erlich (PAR)	
Marcia Parrot (EXC)	x	Diane Silver (PAR)	x
Nora Dowley (GPA)	x	Peter Linenthal (POT)	
Chloe Rounsley (GGV)	x	Jessica Hyman (POT)	x
Leonie van den Berg (GGV)	x	Marcia Popper (PRE)	x
Sonia Moscardon (ING)	x	Elaine Cahn (RIC)	
Deirdre Merrill (MAR)	x	Heather Gonzalez (RIC)	
Judy Blanchard (MER)	x	Jen Fingal (RIC)	x
Kathy Mallegni (MER)		Joan Walton (SUN)	
Sharon Chien (MBA)		Deborah Oppenheim (SUN)	
Crystal Lê (MBA)	x	Ryan Johnson (WPO)	x
Ruth Maginnis (NVA)	x	Monica Herbert (WSA)	x

COB Office			
Christy Estrovitz		Anne Vannucchi	
Ana Elisa de Campos Salles	x	Denise Sanderson	x
Genevieve Feldman	x	Florinda Battad	x
Regan Gong	x	Michael Roman	

Library Administrators: Michael Lambert (City Librarian), Maureen Singleton (Chief Operating Officer), Dolly Goyal (Chief of Public Services), Margot Shaub (Library Commission Affairs Analyst)

Friends of SFPL: Emily Garvie (Executive Director), Michael-Vincent D’Anella-Mercanti (Communications & Advocacy Director)

HOUSEKEEPING

Upcoming Meetings

- The next **Library Commission Meeting** will be on **Thursday, June 20, 2024** at 4:30 p.m., *Hybrid – virtual and in-person*
- The next **Council of Neighborhood Libraries Meeting** will be on **Thursday, June 27, 2024** at 4:00 p.m., *SFPL Virtual Library*

Upcoming Branch Open Houses

Branch	Date	Time
Mission Bay	7/13/24	10am - 2pm

Announcements

- The Friends of SFPL has a new Executive Director, Emily Garvie.
- Welcome to the new CNL members:
 - Jen Fingal – Richmond Branch
 - Ryan Johnson – West Portal Branch
 - Chuck Moody - Ortega Branch. We appreciate your return to CNL today!

Minutes

- The April 25, 2024 minutes were approved.
- Add security presentation

City Librarian's Report – Michael Lambert

- The Library Commission approved the FY25-26 budget in February. The Library's Chief Operating Officer, Maureen Singleton, and Chief Financial Officer, Mike Fernandez submitted the FY25-26 budget to the Board of Supervisors.
- The Library will have an occupational safety coordinator. Previously, the Library relied on Department of Public Health staff to assist with occupational safety and health matters at the Library.
- The Friends of the San Francisco Public Library (Friends) awarded the Library \$1,080,000.00 to fund its signature programs.
- Emily Garvie was appointed as the new Executive Director of the Friends. The Library looks forward to working with Emily and the Friends in our shared mission of having a premier public library system in San Francisco.
- The Library held three community meetings in May to help shape the design for the new Ocean View Branch Library.
 - Work with Public Works on a new cost estimate
 - Continue to monitor the Brotherhood Way traffic studies by the San Francisco County Transportation Authority (SFCTA) and the San Francisco Municipal Transportation Agency (SFMTA)
 - Secured fresh input from the community on their aspirations and the services and amenities they would like to see in the new branch
 - Nicky, the CNL representative for the Ocean View Branch attended all three meetings. She acknowledged that despite feeling anxious for a new library, the community feels supported by the Library and knows they are doing their best.
- There will be a variety of free programs in May to celebrate Asian American, Native Hawaiian and Pacific Islander (ANHPI) culture and heritage including author talks and events for this year's [One City One Book](#) selection, *The Chinese Groove* by Kathryn Ma.

- [Summer Stride](#), the Library's annual summer learning, reading and exploration program, kicks off on June 1st and runs through August.
 - Sendy Santamaria, author of [Yenebi's Drive to School](#), is this year's Summer Stride artist.
 - Free programs for all ages and abilities
 - Raffles and prizes for participating in the Summer Stride challenge
- Q&A
 - **A.J. (ANZ) – The Friends raise money for the Library. How are they funded?**
 Lambert – The Friends are a membership association. They raise funds through different campaigns such as the Library Laureates event, their Monthly Book Sale at their donation center, and their Weekly Step Sale at the Main Library.
 Garvie – The Friends are supported through donations and fundraising events, such as our upcoming Book Sale Block Party on June 1st.
 - **Sonia (ING) – Do you have an update on the security guard position at Ingleside?**
 Lambert – The person selected for the position turned down the job offer.
 Singleton – There will be interviews for the Ingleside security position on May 24th.
 - **Diane (PAR) – Any information on the potential cut to the state park passes?**
 Alcalá-Veraflor – Due to state budget cuts, the state park pass program will end on December 31, 2024.
 - **Leonie (GGV) – Does staff receive customer service training?**
 Lambert – We always want to continue to improve in that area and have included customer focused training in our strategic plan.
 - **Leonie (GGV) – Half of the books in Dutch in the Main's International Center have disappeared. Is there a way to see the complete collection?**
 Lambert – Yes, you can check the online catalog or speak to one of the librarians in the International Center – they are there to help you find what you need.
 - **Katherine (CHI) – Will there be funding for security for branches like Chinatown? Cameras might help with deterring graffiti and vandalism and the concerning behaviors of suspended patrons.**
 Lambert – We may be able to address this with the renovation.
 - **Chuck (ORT) – There has also been vandalism to the Ortega Branch windows. The building is an LEED (Leadership in Energy and Environmental Design) building with a living roof. Are there plans to revive the living roof?**
 Lambert – We were very upset about the vandalism and are addressing it. Hopefully we'll have an update on the living roof soon.

Library Commission Report – Margot Shaub

- The agenda and minutes from the May 16th meeting can be found here: <https://sfpl.org/about-us/library-commission/library-commission-agendas-minutes-resolutions>
- The meeting recording can be found here: https://www.youtube.com/playlist?list=PLQH-ihCu17QLV0fvFUcY8CnNO_5nyK5-
- April Programs
 - Financial Capability Month
 - I Love Tenderloin Week (April 21-27)
 - Small Business Boogie (4/23)

- Tenderloin Branch Open House (4/27)
- o Volunteer Appreciation Month
- May Programs
 - o AANHPI Heritage month.
 - o Dia de los Ninos/Dia de los Libros (May 16)
 - o Ralph Chessé Exhibition (May 16 – August 18)

Summer Stride – Genevieve Feldman

- [Summer Stride Presentation](#)
- According to the faucet theory, during the summer, the flow of resources for low-income students slows and contributes to summer learning loss, also known as the summer slide.
- The Library’s signature summer program focuses on combatting the summer slide by providing engaging programs, reading lists and book giveaways, STEM learning and explorations in nature.
- Partner with Chronicle Books and work with Sendy Santamaria, author of the picture book, *Yenebi’s Drive to School*. There will be opportunities to meet Sendy at programs throughout the summer.
- Overview:
 - o June 1st through September 1st
 - o Reading, learning, listening, and library time all count towards the 20-hour goal
 - o Book giveaways, monthly raffles, National Park Service fieldtrips
 - o Staff are promoting library programs and services at more community outreach events
 - o New this year
 - Bingo board for adults and teens
 - Two prizes to choose from: tote bag or zipper pouch
- Youth Engaged in Library Leadership (YELL)
 - o 6-week workforce development program (June 17 – August 4)
 - o In addition to working with the librarians to support STEM and literacy activities, teens will create and develop a youth led program.
 - o Teen interns are paid an hourly wage and receive \$500 for a college savings account.
- Q&A
 - o **Heather (RIC) – McCoppin Elementary School is partnering with the Richmond Branch to encourage reading math themed books for Summer Stride. Will the tracker be mailed to home addresses? Also, it can be a struggle to get kids to the library. Has the Library tried partnering with summer camps?**
Feldman – Yes, SFUSD is mailing the tracker to the home addresses of all SFUSD students. Trackers are also available at the library and can be downloaded. Camps regularly visit the library and staff can register them together as a group for Summer Stride.
 - o **Deirdre (MAR) – Can the Library have the Summer Stride t-shirts available for sale to the public?**
D’Anella-Mercanti – Yes, that is in the works!
 - o **Marcia (EXC) – Who pays for and chooses the books that are given away?**
Feldman – The Library’s Collection Development Department chooses the books.
Lambert – Some of the money from the Library Preservation Fund is specifically for purchasing giveaway books. It’s important to get books into underserved communities.
 - o **Nora (GPA) – How do you recruit your student volunteers?**

Feldman – Finding teen volunteers is done on a branch level. The capacity is different at each branch but usually it's done through outreach or kids will come into the branch and ask.

○ **A.J. (ANZ) – Is there a program to get laptops to kids?**

Alcalá-Veraflor – There are organizations providing free and low-cost laptops. The Mix at Main offers laptops and iPads to teens to use in the library.

Lambert – One of these organization is [Dev/Mission](#). There is also [San Francisco Digital Equity](#) – a division of the Mayor's Office of Housing and Community Development.

Adjournment: 5:00 pm

Respectfully submitted by Florinda Battad